

\_\_\_\_\_ (date submitted)

# Activity Approval

CENTER HIGH SCHOOL

**Use Black INK!**

1. Request should be made at least **ONE WEEK** in advance of use.
2. Turn completed request in to the **Activities Secretary**.

**GROUP REQUESTING USE:** \_\_\_\_\_ **SUPERVISOR OF ACTIVITY** \_\_\_\_\_

**TYPE OF ACTIVITY:** **Performance Practice/Rehearsal Meeting Other:** \_\_\_\_\_  
(check one)

**PART OF BUILDING TO BE USED:** \_\_\_\_\_

**DAY & DATE** of USE: \_\_\_\_\_ **ARRIVE:** \_\_\_\_\_ **AM/PM** **DEPART:** \_\_\_\_\_ **AM/PM**  
Day & date (time/circle one) (time/circle one)

**EDUCATIONAL VALUE:**

\_\_\_\_\_  
\_\_\_\_\_

**ACTIVITY APPROVAL** \_\_\_\_\_

Building Principal

### WEB INFORMATION

**Event Starts** \_\_\_\_\_ **am/pm** **Event Ends** \_\_\_\_\_ **am/pm**

**OTHER INFO:**

### DOORS TO USE:

Front Entrance \_\_\_\_\_  
 Southwest (Rm 100) \_\_\_\_\_  
 South Porch (Aud) \_\_\_\_\_  
 Band Doors (Rm 120) \_\_\_\_\_  
 Loading Dock \_\_\_\_\_  
 Choir Doors (Rm 118) \_\_\_\_\_  
 Conference Rm 2 \_\_\_\_\_

### OUTSIDE HELP IS NEEDED FOR:

Lighting \_\_\_\_\_  
 Sound \_\_\_\_\_  
 For set up only \_\_\_\_\_  
 For length of use \_\_\_\_\_

**SPECIAL SET UP NEEDED** (Use back for diagram) \_\_\_\_\_

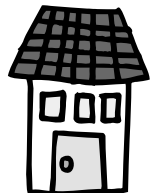
**FOR WRESTLING ROOM USE:** \_\_\_\_\_

Wrestling Coach's Signature

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Activities Director's Signature

CC: Activities Secretary  
 Head Custodian  
 Person Requesting Use  
 Wrestling Coach (when appropriate)  
 Cafeteria (when appropriate)  
 Maintenance



(Revised 7-04)